



Operation SafeHouse Individual Volunteers/Interns

Youth Counselor

- Assist staff with the supervision of clients and provide structure within the SafeHouse program.
- Keeping the clients involved with activities such as board games, arts and crafts, sports and school work
- Complete client intakes and departures.
- Answer the phone and handle crisis calls as needed.
- Light office work.
- Organization of the shelter.
- Prepare meals.
- Light housekeeping and laundry.
- Assist staff in mediating group sessions.
- Attend community events on behalf of the organization.
- Assist with fundraising events.

Arts and Crafts

- Volunteers can share their artistic side with the youth by doing art classes such painting, drawing, jewelry making and vision board.

Educational Presentation:

- Volunteers can facilitate workshops on subjects such as college preparation and financial planning.

Cooks:

- Assist with menu planning.
- Meal preparation.
- Keeping the kitchen orderly.
- Keeping an inventory on groceries.
- Keep the kitchen clean and sanitized at all times.
- Keep the kitchen pantries, refrigerators, and freezers organized and clean.

*Individual Volunteers/Interns must clear a back ground check (Live Scan, fingerprinting).

Exercise classes:

- Yoga, Zumba and other dance aerobics.

- **Handyman:**

Small repairs within the shelter. This includes light painting, changing air filters, light bulbs, and batteries.

Office Assistant:

- This includes filing, answer phones, forwarding messages making copies, sorting, organizing and running small errands.